

Crawford County Commission met pursuant to adjournment with these members present: Steve Black, Presiding Commissioner; Mark Pfeiffer, Commissioner District 1; Jared Boast, Commissioner District 2; County Clerk, Kim Gibbs and De Dee Hamilton; and the following proceedings were had to viz;

Attendees at the beginning of the meeting included Darin Layman, Hunter Phillips, Kellie Vestal, Karen Sikes, Pat Schwent, Darren Dake, Mike Kempf and Danny Brown.

Tommy Miller opened the meeting with prayer and exited the meeting.

9:03 a.m.: Jared Boast made a motion to accept the agenda for the February 11, 2025, meeting of the Crawford County Commission. Mark Pfeiffer seconded the motion. All in favor; motion carried.

Mark Pfeiffer made a motion to accept the Crawford County Commission meeting minutes of January 28, 2025. Jared Boast seconded the motion. All in favor; motion carried.

A draft of the commission meeting minutes for January 30, 2025, and February 4, 2025 were presented for review.

The commission signed a proclamation for Farm Bureau for Thank a Farmer Week March 2-8, 2025.

9:07 a.m.: County Officials: Karen Sikes presented bank statements for review so that she would be in compliance with what was required when the county is audited this year. She added that she had been “dinged” for not presenting bank statements for review when the county was audited in the past.

Darin Layman presented the 2024 year end report for the Sheriff’s Department. See on their website; [www.crawfordcountysoc.org](http://www.crawfordcountysoc.org), or on their Facebook page; Crawford County Sheriff’s Office, Missouri.

Darren Dake presented the annual report for 2024 for the Coroner’s office. See the report on their website; [www.crawfordmocoroner.com](http://www.crawfordmocoroner.com), or on their Facebook page; Coroner Crawford County, Mo.

The commission is sending the policy procedure regarding drug testing after a work incident or accident for the PA to review before adding it to the employee handbook. Darin Layman is submitting the Sheriff’s Department’s policy regarding same, to the commission also.

9:16 a.m.: Steve Black has been contacted by ServPro regarding payment for the mitigation part of the flood damage from November. The twenty percent the county has paid was twenty percent of the reconstruction part of the damage. Approximately \$86,000 is due to ServPro for the mitigation payment. This payment will come from the \$193,000 that is available from investment funds, and will be returned to CI after reimbursement from FEMA. (The amount previously stated as available from the investment funds was \$191,000).

9:24 a.m.: Jared Boast made a motion to redeem surplus funds in the amount of \$2544.17 for property at 3426 Hwy H in Leasburg. Mark Pfeiffer seconded the motion. All in favor; motion carried. Pat Schwent exited the meeting.

9:27 a.m.: Danny Brown gave an update on the bridges under construction in the county. Shoal Creek is 99.9% complete, Benton Creek will be finished in about thirty days. Discussion was held regarding progress on Sellers, John Coleman and Bass Bridges because of the federal funding freeze. Progress on High Point Bridge will not be affected by the funding freeze.

Mark Pfeiffer and Jared Boast will be attending the TAC meeting on Thursday, February 13<sup>th</sup>, 2025.

9:40 a.m.: Pat Schwent returned to the meeting.

9:42 a.m.: Steve Black made a motion to increase personal time hours from four hours to eight hours per month for all county employees, to be in effect when HR can make the adjustments. Jared Boast seconded the motion. All in favor; motion carried.

9:56 a.m.: Mark Pfeiffer advised that Kelly Sink at MRPC charges \$75 per hour for grant writing, after the county has exhausted the 18 hours they are allocated. County Clerk Kim Gibbs asked about looking for grants that could provide more security at the courthouse. Steve Black wanted to inquire about any grants available for window replacement.

Pat Schwent advised that the renewal contract for DEVNET had been submitted to the PA for review before signature.

It was noted that the courthouse and county offices will be closed Wednesday, February 12, 2025 in observance of President Lincoln's birthday, and on Monday, February 17, 2025 in observance of Presidents' Day.

Kellie Vestal stated that ServPro will be coming to clean the Assessor and Collector's offices and the Freeman building on Monday, February 17, 2025. Pat Schwent did not want ServPro to clean the collector's office or the Freeman building and wanted the cleaning of those places to be removed from the invoice. After much discussion, Pat Schwent was in agreement for ServPro to clean the collector's office and the Freeman building.

It was agreed that county office holders may turn in their surplus item list on April 1<sup>st</sup>, for bid advertisement.

10:25 a.m. County Clerk Kim Gibbs advised that the new increase in personal hours can be in effect on March 1, 2025.

10:41 a.m.: Kellie Vestal advised that ServPro will only charge for the offices/buildings that they clean.

11:10 a.m.: Mark Pfeiffer made a motion to adjourn the February 11<sup>th</sup>, 2025, meeting of the Crawford County Commission. Jared Boast seconded the motion. All in favor; motion carried.

The Commission adjourned to meet Tuesday, February 18, 2025, at 9:00 a.m.

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Steve Black, Presiding Commissioner